
QUEST HEALTH, SAFETY & ENVIRONMENTAL

ENVIRONMENTAL POLICY GENERAL STATEMENT

As an environmentally responsible organisation, FES FM Ltd are committed to the prevention of damage to the environment and the prevention of pollution that may be either directly or indirectly generated by our activities. The company recognises that the effective management of environmental issues is a core activity of the business and is intrinsic to all areas of company operations.

It is our aim that the highest standards of environmental compliance will be reflected in the delivery of all services to our clients.

FES FM Ltd believe that this policy of environmental responsibility can be achieved by the implementation, compliance and upkeep of our Environmental Management System (EMS).

The strategic commitments detailed above will be delivered by the following means:

- Our EMS will comply with the ISO 14001:2004 standard.
- We will assess and document the Environmental Issues, Aspects and Impacts relating to our activities and ensure that they are all addressed within our EMS.
- Our EMS will comply with or exceed statutory requirements and "Other" requirements to which we may subscribe that relate to our Environmental Aspects.
- Our EMS will be fully implemented across all aspects of the business.
- Our EMS will provide a framework in which Environmental Objectives, Targets and Programmes will be constructed so that we may address our Environmental Aspects.
- The EMS will be developed over time in order to ensure continual improvement of our environmental performance by means of regular checking, auditing and the application of a robust management review process.

To support our tactical aims we will provide trained and competent resources and information to employees for the supervision and control of Environmental Aspects and Impacts and the implementation of company policy.

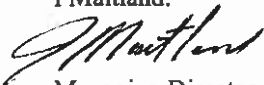
Operationally we will provide for:

- Communicating this policy to employees, stakeholders & the public.
- Effective energy management.
- Maintenance specifications that comply with industry best practice.
- Minimising the environmental impact arising from company transport.
- Procuring materials that are least damaging to the environment where possible.
- Minimising the risks arising from the storage, transport and use of substances.
- The design of safe systems of work that will include any instructions that will minimise the potential impact on the environment including noise, dust and fume generation.
- The assessment of environmental performance and approval of sub-contractors and other suppliers.
- Only allowing competent personnel to undertake any task.
- Management and control of the work activities of company personnel and sub-contractors.
- Dealing with environmental emergencies by developing Emergency Preparedness and Response Procedures.
- Recycling of materials wherever it is financially viable.
- Safe disposal of other waste materials in compliance with statutory duties.
- Continual improvement of our environmental performance.

The Company will monitor and measure environmental performance to ensure that standards are being met and management controls are working by means of inspections of premises, places of work and auditing systems of work.

This policy will be maintained and regularly monitored to ensure that all objectives are achieved. It will be reviewed and if necessary, amended in the light of legislative or organisational change or if the company becomes aware of any information that would suggest that the policy would require to be revised. This policy is to be communicated to all persons working for or on behalf of the organisation, and is made available to the public and other stakeholders such as suppliers and customers on application.

I Maitland.



Managing Director.
FES FM Ltd.
January 2010.

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ENVIRONMENTAL ORGANISATION

For organisation chart, please see up to date FESFM organisation document.

The following responsibilities are apportioned, by virtue of their designation, the people with responsibilities are duly authorised by the Managing Director to take the necessary steps to ensure compliance:

Managing Director.

- Participating in the setting of environmental policy, championing and endorsing it.
- The Managing Director has ultimate responsibility to ensure that the company fulfils its legal obligations and to ensure that the objectives set out in the environmental policy are achieved.
- Ensuring that effective management, financial, human and other resources are employed in the pursuance of the stated aims of the policy.
- He will also ensure that policies are reviewed to ensure continuing compliance with the law.
- Convening and participation in the management review process which will include the setting of objectives, targets and programmes.
- Appointing competent and suitable "Authorised Persons".

Risk Managers.

- Production of the environmental policy with participation of the Managing Director and in consultation with the business.
- Ensure that an environmental management system is established and maintained in accordance with the requirements of ISO 14001:2004.
- Reporting to top management on the performance of the environmental management system for review, including recommendations for improvement.
- Ensuring the EMS is updated to include all statutory obligations and the requirements of "Other" requirements that we may subscribe to.
- Arranging for the provision of written procedures.
- Producing and authorising of Environmental Impacts and Aspects and Risk assessments.
- Assisting personnel at all levels of the business in matters relating to environmental issues.
- Advise management on their environmental responsibilities.
- Interpret and update management and employees on new and developing legislation and other standards.
- Advise through line management where improvements in standards or practices can be made.
- Assessing and advising on possible Environmental Issues, Aspects and Impacts where new equipment or changes to working practice are considered.
- Reviewing of all investigations and reporting on statistics relating to Environmental performance.
- Advising on training programmes.
- Auditing managers on compliance with company procedures and preparing reports for the Managing Director on compliance.
- Communicating audit reports to the relevant board members along with recommendations to ensure compliance.

"Authorised Persons".

For their area of authorisation are to:

- Control documents in accordance with section EMS 4.5 of the EMS Manual.
- Approve all documents to ensure that they are adequate and suitable prior to issue.
- Review and update as necessary and re-approve documents.
- Ensure that changes and the current revision status of documents are identified.
- Ensure that relevant versions of applicable documents are available at points of use.
- Ensure that documents remain legible and readily identifiable.
- Ensure that documents of external origin determined by the organisation to be necessary for the planning and operation of the environmental management system are identified and their distribution controlled.
- Prevent the unintended use of obsolete documents and apply suitable identification to them if they are retained for any purpose.
- To decide of external enquiries are to be responded to and if, so to respond and document the related requirements.
- Agree extensions to timescale for any action delegated to a manager by the Objectives & Targets Programme or any audit or inspection.

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ENVIRONMENTAL ORGANISATION

Managers & Directors.

- All are accountable to the Managing Director for the implementation of the operational requirements detailed within the company environmental policy and the EMS.
- To ensure that the EMS is implemented and maintained in accordance with the requirements of ISO 14001:2004.
- To ensure that the Aspects and Impacts Register for their area of control is complete, up to date and revised in the light of any changes.
- To complete any action on or before the date noted on the Objectives & Targets Programme or in any audit or inspection report or if this is not possible, agree any extension to the timescale the "Authorised Person" for the area of the business in question.
- To ensure that operational procedures are developed and adhered to and to ensure that all persons working under their remit are suitably trained and experienced in safe working practices.
- To ensure that suitable and practical Emergency Preparedness and Response Procedures are in place to cope with emergencies relating to the identified Environmental Issues, Aspects & Impacts that are within their control.
- Are responsible for the activities of all employees for whom they have operational responsibility.
- Will know their own and other person's responsibilities for implementation of the policy.
- Will ensure that all documents and records that they require in order to demonstrate compliance with the EMS are complete and up to date.
- Co-operate and co-ordinate with the client's representative in matters relating to the company's policies.

Managers & Directors will be responsible to ensure that the following are provided for the employees and sub-contractors directly under their control:

- Safe methods of work are employed at all times and documentation kept up to date.
- Staff induction training is carried out and documented.
- Investigate and document all incidents & accidents and recommend means of preventing recurrence.
- Advise and assist in the training of company personnel.
- They are fully aware of all relevant Environmental Issues, Aspects and Impacts and related control procedures.
- All sub-contractors and suppliers employed are managed in compliance with the environmental policy and the EMS at all times.

All Employees.

Will ensure that

- They are fully conversant with the policy and comply with it.
- They are fully aware of all relevant Environmental Issues, Aspects and Impacts and related control procedures.
- They will co-operate with the company in meeting its statutory duties.
- They will not attempt to carry out any works that they are not competent to do.
- They report any inadequacies of company policy or procedures to their line manager.
- They will take reasonable care of themselves and others who may be affected by their acts or omissions.
- No one intentionally or recklessly interferes with or misuses anything provided in the interests of environment control or protection.